

Letter of Residence from Landlord in Lieu of Lease

A person seeking to enroll a child may use this form as evidence of residency when a signed lease is unavailable- other documents will also be required to establish residency. Return this completed form, signed by your landlord to the District Registrar. The School District reserves the rights to evaluate the evidence presented; completing this form does not guarantee admission.

To be completed and signed by the individual enrolling the child and returned to the District Registrar. Please Print.

Student: _____ **School:** _____

Individual enrolling student: _____ **Phone #:** _____

Relationship to student: _____

Residence street address: _____ **City:** _____ **Zip Code:** _____

BY SIGNING THIS DOCUMENT YOU ARE ACKNOWLEDGING THAT THE DISTRICT OR ITS AGENT MAY VERIFY THIS FORMATION BY AN UNSCHEDULED SITE VISIT.

Signature of the individual enrolling student: _____ Date: _____

To be signed by your landlord to verify that you are renting this residence

I certify that the individual s named above are living in the residence named above for the lease term of:

_____/ ____/ ____ through ____/ ____/ ____.

Landlord's Name: _____ **Landlord's Phone#:** _____

Landlord's address: _____ **City:** _____ **Zip Code:** _____

Landlord's signature: _____ **Date:** _____

WARNING: If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District school as a non-resident.

A person who knowingly enrolls or attempts to enroll in this School District one tuition-free basis is student known by that person to be a nonresident of the District is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e)).

A person who knowingly and willfully presents to the School District any false information regarding a student's residency to enable that student to attend any school in the District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).

Subscribed and sworn to me this _____ day of _____ 20 _____.

Notary Public: _____