
Students

Student Assignment and Intra-District Transfer

Summary: Upon entering the district the student is assigned to a school and classroom. Class assignment requests should be directed to the School Principal.

Attendance Areas

Upon entering the district the student is assigned to a school and classroom. The Superintendent will review the boundary lines annually and recommend any changes to the Woodland Community Consolidated School Board of Education if needed. The Superintendent or designee shall maintain a map of the District showing current school attendance areas. All records pertaining to the creation, alteration, or revision of attendance units are open to the public. Students living in a given school attendance area will be assigned to that school. Homeless children shall be assigned according to Board policy 6:140, *Education of Homeless Children*.

Class Assignments

School Principal or designee shall assign students to classes.

Transfers Within the District

A student's parent(s)/guardian(s) may request a transfer for their child to another classroom other than the one assigned. A request should be directed to the School Principal, who, at his or her sole discretion, may grant the request when the parent(s)/guardian(s) demonstrate that the student could be better accommodated in another class, provided space is available. The decision may be appealed to the Superintendent. The provisions in this section have no applicability to transfers pursuant to (1) Title I covered in Board policy 6:15, *School Accountability*, or (2) the Unsafe School Choice Option covered in Board policy 4:170, *Safety*, or (3) transfers to an alternative program in the manner provided in Article 13A or 13B of the School Code and Board policy 7:190, *Student Discipline*.

LEGAL REF.: 105 ILCS 5/10-21.3, 5/10-21.3a, and 5/10-22.5.

CROSS REF.: 4:170 (Safety), 6:15 (School Accountability), 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children)

ADOPTED: October 22, 2008

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