

OCTOBER COMMUNITY PACKET
WOODLAND SCHOOL DISTRICT 50
GOVERNING BOARD MEETING
OCTOBER 22, 2009
6:15 PM – 10:00 PM

AGENDA

REGULAR MEETING CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS COMPILED STATUTES, 5 ILCS 120/2.02 (OPEN MEETINGS ACT) NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF THE MEETING IS IN THE WOODLAND EDUCATIONAL SUPPORT CENTER, 1105 N. HUNT CLUB ROAD, GURNEE, ILLINOIS, 6:15 P.M.

AGENDA ITEM

I. Call to Order

II. Roll Call

III. Move to enter Closed Session

The Board will enter into closed session to discuss:

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board of Education, including hearing testimony on a complaint lodged against an employee to determine its validity;
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
- The placement of individual students in special education programs and other matters relating to individual students. 5ILCS 120/2(c)(10).

IV. Return to Open Session at 7:30 P.M.

V. Call to Order

VI. Roll Call

VII. Pledge of Allegiance

VIII. Approval of Agenda

IX. Reading of Communications

X. Citizen Statements

Citizens are provided time to address the Board. The Board of Education respectfully requests that individuals limit comments or questions to two minutes and if requested, the Board will respond in writing.

XI. Consent Agenda

- A. Approval of Board of Education Meeting Minutes: Closed Meeting 8/27/09, Closed Meeting 9/3/09, Special Meeting 9/3/09, Closed Meeting 9/24/09, Regular Meeting 9/24/09, Closed Meeting 10/1/09, Special Meeting 10/1/09
- B. Financial Reports
- C. Treasurer Reports
- D. Approval of Budget Transfers
- E. Approval of Employment

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- F. Acceptance of Resignations/Retirements
- G. Approval of Leaves of Absence
- H. Approval of Substitutes
- I. Approval of “Destruction of Closed Session Meeting Audio Recordings” for November 2007, December 2007, January 2008 and February 2008
- J. Acceptance of Donations
- K. Approval of Tax Levy Certification for Truth in Taxation Notice
- L. Approval of 2009 School Report Cards
- M. Approval of American Education Week Resolution
- N. Second Reading and Adoption of Revised Board Policies
 - 2:100 Board Member Conflict of Interest
 - 2:220 School Board Meeting Procedure
 - 2:240 Board Policy Development
 - 5:220 Substitute Teachers
 - 6:15 School Accountability
 - 7:70 Attendance and Truancy

XII. Action Items

None

XIII. Reports/Discussion Items

- A. Agreement between Woodland District #50 and the Illinois Department of Healthcare and Family Services (HFS) for Medicaid reimbursement.
- B. Climate Survey – Steve Thomas, Director of Continuous Improvement and Accountability, and Lori Casey, Principal of Woodland Primary School will share highlights from the FY09 staff climate survey.
- C. FY09 Human Resources End of Year Report – Kim Burke, Director of Human Resources will provide an overview of the FY09 Human Resources Report.
- D. FY09 Discipline Report – Penny Dagley, Assistant Superintendent of Support Services will present an overview and trends from the FY09 student discipline data.
- E. Pandemic Preparedness Plan – The administration will present a draft of the district preparedness plan. The Board will discuss and provide feedback.

XIV. Board Improvement and Operations

The Board will discuss various ways to improve the efficiency of meetings and the receipt of information via monthly packets.

- A. IASA/IASB/IASBO Conference

XV. Status of Requests from Board Members/Recap/Future Board Items/Correspondence

Board members will discuss:

- 1. Status of requests from Board meetings
 - Update on request #59 – Dual Language
 - Update on request #63 – Windmills
 - Update on request #65 – Video Taping Governing Board Meetings
- 2. A recap of the meeting and future Board items
- 3. Correspondence to the Board and direction on responses

4. Receipt of any Freedom of Information Act Requests
- Laborers' District Council Labor-Management Cooperation Committee (LMCC) is requesting any records pertaining to paving, seal coating or crack filling contracts at Woodland Middle School since January 1, 2008 through the present date.

XVI. Announcements and Board Committee Reports

XVII. Return to Closed Session, If Necessary

XVIII. Adjournment

WOODLAND SCHOOL DISTRICT #50
COMMUNITY/PRESS PACKET FOR
October 2009 BOARD MEETING

CONSENT AGENDA:

- Approval of Tax Levy Certification for Truth in Taxation Notice – The district is required to certify an estimated tax levy to be displayed as a legal notice prior to the levy hearing scheduled for the November 19th Board meeting. The estimated levy is posted as part of the Truth in Taxation requirements. The requirement to post is only required when the district is levying more than 5% over the previous years' extension. This year the notice is inapplicable due to the increase estimated at 1.51%. The district recommends we continue the posting as a matter of public policy.
- Approval of 2009 School Report Cards – Each year, the Illinois State Board of Education prepares school report cards containing a variety of demographic and financial information about every school in each Illinois public school district. In addition, the report cards also contain ISAT scores for grades and schools in which the test is administered. Illinois public schools are required to release school report cards to their local school boards, taxpayers, parents and regional superintendents by October 31st. Once approved by the Board of Education, they will be posted on the website.
- Recognition and Appreciation of School Staff – American Education Week – Each November, American Education Week is celebrated throughout our nation. This year the week of November 15-21 has been chosen. The administrators at Woodland recommend the Board of Education approve a Proclamation and sign it for posting to celebrate the 919 staff members for their outstanding hard work and dedication put forth each day for the children we educate and the families we serve. A copy is enclosed.
- Approval of 1:1 Paraprofessional Position at the Intermediate School – Additional assistance is needed for an autistic student at the Intermediate School.

- Second Reading and Adoption of Revised Board Policies – The Board will approve the revisions to six policies. Once approved, they will be placed on the website.
 - 2:100 Board Member Conflict of Interest
 - 2:220 School Board Meeting Procedure
 - 2:240 Board Policy Development
 - 5:220 Substitute Teachers
 - 6:15 School Accountability
 - 7:70 Attendance and Truancy

ACTION ITEMS:

- None at this time.

REPORTS:

- A. Agreement between Woodland District #50 and the Illinois Department of Healthcare and Family Services for Medicaid reimbursement. - For several years Woodland School District has participated in a revenue-generating program through HFS for allowable Medicaid services, which is part of the Medical Assistance Program authorized under Title XIX of the Social Security Act. This program reimburses the district for specific services rendered to students in special education. Using a confidential formula, HFS has reimbursed the District for certain activities for special education students. The level of reimbursement is based on the application of the formula applied to data gleaned from the submission of a weeklong time study conducted by staff. These studies are conducted quarterly.
Until this year, it was up to each district that participated in the program to contract with a third party to process the claim for submission to HFS for reimbursement. HFS has decided to administer this program on a statewide basis serving as the administrative agent for all districts that choose to participate. In order to participate we must enter into a written agreement that needs to be approved by the Board of Education.
- B. Climate Survey Report – The climate survey is in alignment with goal three of the Strategic Plan that states: *By June 2010, climate indicators supporting student achievement, such as, valuing and respecting every staff member, shared decision-making and open communications will be at 90% or better for all Woodland Schools.* The climate survey report includes: a description of the survey and the results, collective district responses, and then staff responses broken down by each school. There are both qualitative and quantitative responses for each school and the district overall.
- C. FY09 Human Resources End of Year Report – Kim Burke, Director of Human Resources, will provide a report regarding retention and minority staff statistics. The retention report includes retention percentages for certified teaching staff, support staff and administrators.
- D. FY09 Discipline Report - Penny Dagley, Assistant Superintendent of Support Services will provide a verbal report that will highlight the role Positive Behavior Intervention Services (PBIS) has played in our analysis of discipline for FY09. This is the first year of PBIS implementation in the district.

- E. Pandemic Preparedness Plan - The administrative team has extensively researched the topic of pandemic planning. The district analyzed existing plans or templates for plans from six states. The team also reviewed and incorporated recommendations from the Center for Disease Control, the Federal Office of Education, the Lake County Health Department, the Illinois Department of Public Health and the Lake County Regional Office of Education.

The plan has been developed following a recommended process from National Incident Management Systems (NIMS), which outlines needs and plans in four categories:

- Mitigation/Prevention
- Preparedness
- Response and
- Recovery

The document outlines the steps/actions that should be addressed as the district plans for a pandemic and more immediately for how the district plans to address the 2009 H1N1 flu. The plan reflects a dynamic process that will be reviewed and modified as issues arise regarding the handling of the 2009 H1N1. The final page of the plan is a planning guide that will be used immediately to plan for 2009 H1N1.

There are resources that contain links to primary websites on 2009 H1N1 included. We plan to add these links to our website for staff, families and community. The Parent Guide from the CDC is well done and it is recommended that it be reproduced for our parents.

BOARD OPERATIONS:

- The Board members annually attend the Joint Annual Conference of the Illinois Association of School Boards, Illinois Association of School Administrators, and Illinois Association of School Business Officials. Board members will review scheduled workshops and sessions they wish to attend and provide input on the proposed resolutions for the 2009 Delegate Assembly Meeting.