

NOVEMBER COMMUNITY PACKET

WOODLAND SCHOOL DISTRICT 50
GOVERNING BOARD MEETING
November 19, 2009
6:15 P.M. – 10:00 P.M.

REVISED NOVEMBER 16, 2009

AGENDA

REGULAR MEETING

CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS
COMPILED STATUTES, 5 ILCS 120/2.02 (OPEN MEETINGS ACT)
NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF
THE MEETING IS IN THE WOODLAND EDUCATIONAL SUPPORT
CENTER, 1105 N. HUNT CLUB ROAD, GURNEE, ILLINOIS, 6:15 P.M.

AGENDA ITEM

I. Call to Order

II. Roll Call

III. Move to enter Closed Session

The Board will enter into closed session to discuss:

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board of Education, including hearing testimony on a complaint lodged against an employee to determine its validity;
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11);
- Student disciplinary case. 5 ILCS 120/2(c)(9).

IV. Return to Open Session at 7:30 P.M.

V. Call to Order (7:30 PM – 10 min)

VI. Roll Call

VII. Pledge of Allegiance

VIII. Approval of Agenda

IX. Tax Levy Hearing (7:40 PM – 10 min)

The Board will hear a report from Bob Leonard, Associate Superintendent on the tax levy and listen to public comments.

X. Reading of Communication

XI. Citizen Statements (7:50 PM – 10 min)

Citizens are provided time to address the Board. The Board of Education respectfully requests that individuals limit comments or questions to two minutes and if requested, the Board will respond in writing.

XII. Consent Agenda (8:00 PM – 10 min)

- A. Approval of Minutes; Closed Meeting 8/27/09, Closed Meeting 9/3/09, Closed Meeting 10/1/09, Closed Meeting 10/22/09, Regular Meeting 10/22/09, Closed Meeting 11/3/09, Special Board Meeting/Community Forum 11/3/09
- B. Financial Reports
- C. Treasurer Reports
- D. Approval of Budget Transfers

- E. Approval of Employment
- F. Approval of Retirement
- G. Approval of Leaves of Absence
- H. Approval of Substitutes
- I. Acceptance of Donations
- J. Approval of Revised Job Descriptions
- K. Approval of FY10 Superintendent/District Goals
- L. Approval of Change Orders for Life Health Safety Projects
- M. Approval of School Based Health Services Program

XIII. Action Items (8:10 – 8:40 PM – 30 min)

- A. Approval of the 2009 District Tax Levy
The Board will review and approve resolutions relating to the 2009 tax levy and the Certificate of Tax Levy.
- B. Approval of FY 09 Audit
The Board will review and approve the FY 09 audit from Evans, Marshall and Pease.
- C. Access to Closed Session Meeting Audio Recordings for November 2007, December 2007, January 2008, and February 2008 by an individual Board member.

XIV. Reports/Discussion Items (8:40 - 8:50 PM – 10 min)

- A. Report on Bus Rental Agreement for FY 11
Attached is a written report for the Board's review regarding upcoming bus lease options.
- B. Discussion of correspondence to the Board
 - Letter dated September 29, 2009 from State Superintendent, Christopher A. Koch in response to the Board letter ARRA funding.
 - Letter dated October 8, 2009 from United States Senator, Roland W. Burris in response to the Board letter regarding ARRA funding.
- C. **District Librarian and the Illinois School Library Grant**
As a condition of receiving state grant funds, a librarian must present to the Board an annual review of the variety of district activities taking place in Woodland libraries.

XV. Board Improvement and Operations (8:50 PM – 5 min)

The Board will discuss various ways to improve the efficiency of meetings and the receipt of information via monthly packets.

XVI. Status of Requests from Board Members/Recap/Future Board Items/Correspondence

Board members will discuss: (8:55 PM – 15 min)

- 1. Status of requests from Board meetings
- 2. A recap of the meeting and future Board items
- 3. Correspondence to the Board and direction on responses
- 4. Receipt of any Freedom of Information Act Requests

XVII. Announcements and Board Committee Reports (9:10 PM)

XVIII. Return to Closed Session, If Necessary

XIX. Adjournment (9:15 PM)

Community/Media Packet November, 2009

CONSENT AGENDA

- **Acceptance of Donations Received.** The district is in receipt of the following:
 - \$6 donation from Abbott Laboratories from their Employee Giving Campaign from Alison B. Chua.
 - Woodland Primary School received a donation of 600 National Geographic books from Mr. and Mrs. Hegar at an approximate value of \$750.
 - Woodland Primary School received a donation of nine shelving units from Crocodile Pie Children's Book Store in Libertyville at an approximate value of \$500 each for a total of \$4,500.
 - Woodland Elementary School received a check for \$67.65 from Abbott Laboratories from their Employee Giving Campaign from Josh E. Bishop, Meiqun Jiang and Anonymous.
 - Woodland Intermediate School received a check for \$41.10 from Abbott Laboratories from their Employee Giving Campaign from Meiqun Jiang and Manoj Mathur.
 - Woodland Middle School received a check for \$2,000 from Dan and Amy Frey to be used for Middle School Basketball uniforms.
- **Approval of FY10 Superintendent/District Goals.** The Board will approve the annual Superintendent/District Goals that contain the action plans needed to fulfill the district strategic plan goals. The action plans were developed in concert with the administrative team. The goals are modified on an annual basis based upon new data and information. The plans are dynamic and not static. Once approved, the goals and action plans will be made available on the district website.
- **Approval of Change Orders for Life Health Safety Projects.** The Board will approve the following five change orders:
 - \$6,744.63 for additional labor and material for electrical and concrete work at South Campus.
 - \$15,248.57 for additional labor and material for parking lot repairs at Intermediate/Elementary East and additional snow rail installation at the Middle School.
 - \$16,134.36 for additional labor and material for repairing roof stacks, curbs and holes in roof panels at the Middle school that was caused by ice and snow.
 - \$17,839.80 in labor and materials for replacing three skylight panels at the Intermediate School.
 - \$10,400.09 in credit.
- **Approval of Interagency Agreement with Illinois Department of Healthcare and Family Services.** For several years the district has participated in a revenue-generating program through the Illinois Department of Healthcare and Family Services (HFS) referred to as the School Based Health Services Program (SBHS) for allowable Medicaid services which is part of the Medical Assistance Program authorized under Title XIX of the Social Security Act. Until this year, it was up to each district that participated in the program to contract with a third party to process the claim for submission to HFS for reimbursement. The firm we have used has been R&G Consultants with a 5% fee. Healthcare and Family Services (HFS) has decided to administer this program on a statewide basis serving as the administrative agent for all districts that choose to participate. As indicated in the Agreement they will deposit 4% of the funds into the General Revenue Fund (GRF).

ACTION ITEMS

- **Approval of the 2009 Tax Levy.** Each year, the district approves the tax levy, as required by law. The tax levy request funds almost 75% of the district's annual revenue requirements. This request is based on an assumption that we have a tax cap in place of .10% Consumer Price Index (CPI) and that we may receive in excess of \$32,000,000 in new growth or construction in the district. To accurately compute the district's revenue, we will need to have the final 2009 assessed values, which may not be available until April 2010.
- **Approval of FY09 Audit.** The FY09 audited financial report was provided to the Board at the October 22 meeting and compiled by Jeff Rollefson of the accounting firm Evans Marshall and Pease. After Board approval, copies of the audit will be placed on display at the district office and website.
- **Access to Closed Session Meeting Audio Recordings for November 2007, December 2007, January 2008 and February 2008 by an individual Board member.** The Board of Education will evaluate and take possible action on a request made to listen to closed session meetings for November 2007, December 2007, January 2008 and February 2008.

REPORTS

- **Report on Bus Rental Agreement for FY11.** Each year, the district enters into a rental or lease agreement to secure buses for the following school year. This year, the district will seek bids for the FY11 school year. A bid package will be made available to the public in December. The decision to bid for buses is in response to a Financial Advisory Community Taskforce (FACT) recommendation.
- **Correspondence to the Board.** The Board will discuss the correspondence received from State Superintendent Christopher A. Koch and U.S. Senator Roland W. Burris regarding the American Recovery and Reinvestment Act.
- **District Librarian and the Illinois School Library Grant.** As a condition of receiving state grant funds, a librarian must present to the Board an annual review of the many activities taking place in Woodland libraries. Andrea Perrin, Middle School Librarian will give the presentation.