

OCTOBER COMMUNITY PACKET
WOODLAND SCHOOL DISTRICT 50
GOVERNING BOARD MEETING
October 22, 2008
6:30 P.M. – 10:00 P.M.

AGENDA

REGULAR MEETING CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS COMPILED STATUTES, 5 ILCS 120/2.02 (OPEN MEETINGS ACT) NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF THE MEETING IS IN THE WOODLAND EDUCATIONAL SUPPORT CENTER, 1105 N. HUNT CLUB ROAD, GURNEE, ILLINOIS, 6:30 P.M.

AGENDA ITEM

- I. Call to Order
- II. Roll Call
- III. Move to enter Closed Session

The Board will enter into closed session to discuss:

 - Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;
 - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board of Education, including hearing testimony on a complaint lodged against an employee to determine its validity.
- IV. Return to Open Session at 7:30 P.M.
- V. Call to Order
- VI. Roll Call
- VII. Pledge of Allegiance
- VIII. Approval of Agenda
- IX. Reading of Communications
- X. Citizen Statements

Citizens are provided time to address the Board. The Board of Education respectfully requests that individuals limit comments or questions to two minutes and if requested, the Board will respond in writing.
- XI. Consent Agenda According to the guide from the Illinois Association of School Boards, "Coming to Order," "a portion of the agenda may be designated for a consent agenda. The consent grouping on the agenda will be used for items that do not require Board discussion. It may also include items for which the law required Board action but which the Board rightfully delegates to staff."
 - A. Approval of Minutes
 - B. Financial Reports
 - C. Treasurer Reports
 - D. Approval of Revision to Job Description
 - E. Approval of Employment
 - F. Approval of Leaves of Absence
 - G. Approval of Substitutes
 - H. Approval of "Destruction of Closed Session Meeting Audio Recordings" for March 2007
 - I. Acceptance of Donations

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- J. Approval of Tax Levy Certification – Truth in Taxation Posting
- K. Approval of 2008 School Report Cards
- L. Approval of Healthy Community Healthy Youth Resolution
- M. Approval of American Education Week Resolution
- N. Approval of Change Orders for Life Health Safety Projects
- O. Approval of an Additional Teacher Assistant for an Intermediate Advanced Language Arts Class
- P. Second Reading and Adoption of Revised Board Policies
 - 2:105 Ethics and Gift Ban Act
 - 2:120 Board Member Development
 - 2:260 Uniform Grievance Procedure
 - 4:20 Fund Balances
 - 4:50 Payment Procedures
 - 4:55 Use of Credit Cards
 - 4:80 Accounting and Audits
 - 4:90 Activity Funds
 - 4:170 Safety
 - 6:20 School Year Calendar and Day
 - 6:30 Organization of Instruction
 - 6:90 Kindergarten – Being deleted
 - 6:60 Curriculum Content
 - 6:170 Title I
 - 6:210 Instructional Materials
 - 6:235 Access to Electronic Network
 - 6:320 HS Credit – Being deleted
 - 7:30 Student Assignment
 - 7:190 Student Discipline
 - 7:290 Adolescent Suicide
 - 8:30 Visitors to and Conduct on School Property

XII. Action Items

- A. Approval of FY 08 Audit
The Board will review and approve the FY 08 audit from Evans, Marshall and Pease.

XIII. Reports/Discussion Items

- A. Bus Lease Agreement
Bob Leonard, Associate Superintendent, has submitted a written report on a proposal for a bus lease agreement for the FY 10 school year.
- B. Middle School Assessment
Dr. Michael Howell, Consultant, will present his assessment of the Middle School concept.
- C. Superintendent/District Goals for FY 09
Dr. Swoboda has submitted a written report on the FY 09 goals.

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- D. Board Correspondence
The Board will discuss and review the forms of Board correspondence, review the procedure on responding and placement of correspondence on the agenda.
- E. IASA/IASB/IASBO Conference
Board members annually attend this Joint Conference in Chicago. Members will review scheduled workshops and sessions they wish to attend and provide input on the proposed resolutions.
- XIV. Board Improvement and Operations
The Board will discuss various ways to improve the efficiency of meetings and the receipt of information via monthly packets.
- XV. Status of Requests from Board Members/Recap/Future Board Items/Correspondence
Board members will discuss:
1. Status of requests from Board meetings
 2. A recap of the meeting and future Board items
 3. Correspondence to the Board and direction on responses
 4. Receipt of any Freedom of Information Act Requests – None at this time
- XVI. Announcements and Board Committee Reports
- XVII. Return to Closed Session, If Necessary
- XVIII. Adjournment

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WOODLAND SCHOOL DISTRICT #50
COMMUNITY/PRESS PACKET FOR
OCTOBER 2008 BOARD MEETING

CONSENT AGENDA:

- Approval of Revision to Job Description – A revision to the job description to the Assistant Director of Technology is proposed.
- Acceptance of Donations – The Elementary School is in receipt of a donation of \$21 from three students (Rebecca Meyer, Britta Johnson, Kara Cacioppo) for the Elementary Playground Fund. They put together a lemonade stand and wanted to donate their profits to the playground fund. The Primary School is in receipt of a donation from Learning Resources Inc. of \$18,457 worth of educational materials. They have been in a business partnership with Learning Resources since 2005. The items were being discontinued by Learning Resources and donated to the Primary School.
- Approval of Tax Levy Certification – Truth in Taxation Posting - The district is required to certify an estimated tax levy to be displayed as a legal notice prior to our levy hearing at the November 19th Board meeting. The estimated levy is posted as part of the Truth in Taxation requirements. This certification is an annual requirement that occurs at a Board meeting. An estimated levy was presented to the Board at the August 7th Committee of the Whole meeting. A Truth in Taxation legal notice is required if the district is levying more than 5% over the previous years' extension. The 2008 tax levy is being posted as \$68,384,747. We expect tax levy proceeds for budget purposes to be 5.5% higher than the 2007 levy.
- Approval of 2008 School Report Cards – The District is in receipt of the school report cards for the district and the individual schools from the Illinois State Board of Education. Once approved by the Board of Education, they will be posted on the website.
- Approval of Healthy Community Healthy Youth Resolution- The Board will approve a resolution designating October as “Let’s Talk” month. Healthy Community Healthy Youth (HCHY) is an organization that includes representative from the schools, the Mayor’s Office, the Police Department, the Park District, the Library, Warren Township, and local faith organizations. The goal of the organization is to work as communities in developing assets that will help our students grow to be healthy, responsible, caring individuals. A copy of the resolution is enclosed.
- Approval of American Education Week Resolution – American Education Week is November 16-22, 2008. The Board will approve a resolution honoring the staff. A copy is enclosed.
- Approval of an Additional Teacher Assistant for an Intermediate Advanced Language Arts Class -
- Approval of Construction Change Orders for Life Health Safety Projects – The Board has received three change orders from this summer’s life health safety projects. The total change is \$23,34.
- Second Reading and Adoption of Revised Board Policies – The Board will approve the revisions to 21 policies. Once approved, they will be placed on the website.

ACTION ITEMS:

- Approval of FY 08 Audit - Jeff Rollifson of Evans, Marshall and Pease gave a verbal report on the FY 08 audit at the October 2nd Committee of the Whole meeting. Mr.

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Rollefson commented on the changes to reporting requirements necessary to comply with general accounting standards and new regulations. Mr. Rollefson commented on the audit process, and thanked the business office staff for their assistance. He commented that no irregularities were detected and had a positive report with no significant findings to the Board. The audit is filed with the State Board of Education, the Regional Superintendent's Office, the County Clerk's Office and on display at the district office and website.

REPORTS:

- Bus Lease Agreement - Each fall the Board approves the rental of buses for the following school year. By making this decision early, we receive better pricing due to the bus company having more time to "pre-sell" our buses to other schools at the end of the lease. In FY 10, we anticipate needing 93 units, which is the same number as the previous 3 years. Midwest Transit has proposed a new rental agreement for FY10 that has a \$0/0% increase for replacement of our 2009 units with 2010 models.
- Middle School Assessment – Dr. Michael Howell was hired by the Board to conduct an assessment of the Middle School in relation to the middle school concept. He will provide a verbal report to the Board.
- Superintendent/District Goals for FY09 – Dr. Swoboda has presented the goals for the FY 09 school year and the corresponding performance indicators.
- Board Correspondence - The Board will discuss and review the forms of Board correspondence, review the procedure on responding and placement of correspondence on the agenda. Board Member, Terry Hall has asked for this item to be placed on the agenda.
- IASA/IASB/IASBO Conference - Board members annually attend this Joint Conference in Chicago. Members will review scheduled workshops and sessions they wish to attend and provide input on the proposed resolutions.

BOARD OPERATIONS

- The Board will review the agenda for the October 23rd Board forum to be held at 7:00 PM at the Intermediate School. The topics are as follows: presentation on Board recruitment, a presentation by Bob Grum of the Lake County Public Health Department and community input on a long range facility plan.
- Congratulations to Board member, Terry Hall, on receiving a Level 1 Award from IASB in their Master Board Member Program. The award will be presented at the Lake County Division meeting on October 29th at Wauconda High School.

RESOLUTION

Declaring October 2008 as Healthy Community Healthy Youth “Let’s Talk Month”

WHEREAS, the extraordinary power of community is unleashed when people unite to attain the healthy development of children and adolescents; and

WHEREAS, studies show that good communication between parent and child is essential to development of children and provides them with the strengths they need to make positive choices; and

WHEREAS, it is widely known that if a parent opens the lines of communication about day-to-day events, the child will more likely seek input on more serious issues as well; and

WHEREAS, children will share more if they think their opinions matter; and

WHEREAS, hectic family schedules sometimes minimize opportunities for fruitful family discussions; and

WHEREAS, a primary goal of the Healthy Communities Healthy Youth organization is to help communities develop and implement coordinated, long-term efforts to promote the healthy development of all children and adolescents; and

WHEREAS, Healthy Communities Healthy Youth has spearheaded this initiative to heighten the awareness of the value of good parent/child communication and increase its frequency; and

WHEREAS, Woodland District #50 supports the Healthy Communities Healthy Youth (HCHY) organization and the development of assets that will help young people grow up healthy, caring, and responsible;

Now therefore, be it resolved that the Board of Woodland Community Consolidated School District #50, Lake County, Illinois does hereby designate October 2008 as “Lets Talk” month at Woodland District #50

Adopted this 22nd day of October, 2008.

Bruce Bohren, President

L.A. Gregorash, Vice President

Gail Bennett, Secretary

Carla Little, Board Member

Terry Hall, Board Member

Mark Vondracek, Board Member

Michael Bond, Board Member

A PROCLAMATION

For American Education Week

Whereas, public schools are the backbone of our democracy, providing young people with the tools they'll need to maintain our nation's precious values of freedom, civility, and equality; and

Whereas, by equipping young Americans with both practical skills and broader intellectual abilities, schools given them hope for, and access to, a productive future; and

Whereas, all education employees - be they certified staff, educational support personnel, administrators or volunteers - work to serve our children and communities with care and professionalism; and

Whereas, schools are the heart of the community, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

Now, therefore, we the Woodland School District #50 Board of Education, do hereby proclaim November 16-22 as the observance of American Education Week.

On motion duly made and seconded, the above Resolution was adopted at a regular meeting of the Board of Education held on the 22nd day of October 2008. Following is the roll call vote upon said Resolution.

AYES: Unanimous

NAYS: None

Whereupon the President declared the Resolution duly adopted on October 22, 2008.

ATTEST: