

WOODLAND SCHOOL DISTRICT 50
GOVERNING BOARD MEETING

February 25, 2009
6:30 P.M. – 10:00 P.M.

AGENDA

REGULAR MEETING CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS COMPILED STATUTES, 5 ILCS 120/2.02 (OPEN MEETINGS ACT) NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF THE MEETING IS IN THE WOODLAND EDUCATIONAL SUPPORT CENTER, 1105 N. HUNT CLUB ROAD, GURNEE, ILLINOIS, 6:30 P.M.

AGENDA ITEM

I. Call to Order

II. Roll Call

III. Move to enter Closed Session

The Board will enter into closed session to discuss:

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;
- The placement of individual students in special education programs and other matters relating to individual students;
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board of Education, including hearing testimony on a complaint lodged against an employee to determine its validity.

IV. Return to Open Session at 7:30 P.M.

V. Call to Order

VI. Roll Call

VII. Pledge of Allegiance

VIII. Approval of Agenda

IX. Citizen Statements

Citizens are provided time to address the Board. The Board of Education respectfully requests that individuals limit comments or questions to two minutes and if requested, the Board will respond in writing.

X. Consent Agenda

A. Approval of Minutes

B. Financial Reports

C. Treasurer Reports

D. Approval of Employment

E. Acceptance of Resignations/Retirement

F. Approval of Leaves of Absence

G. Approval of Substitutes

H. Approval of "Destruction of Closed Session Meeting Audio Recordings" for July 2007

I. Acceptance of Donations

J. Selection of Preferred Vendor for School Office and Classroom Supplies

K. Establishment of Eighth Grade Promotion Ceremony Dates – June 3rd and 4th

- L. Second Reading and Adoption of Revised Board Policies
- M. Approval of Learning Resource Center Software
- N. Approval of Job Description for Summer Wonders Secretary

XI. Action Items

- A. Approval of District Fees for FY10
 - 1. The Board will discuss and approve fees for the FY10 school year.
 - 2. The Board will discuss the need for additional services to assist the district in the collection of fees.

XII. Reports/Discussion Items

- A. Presentation by Representatives from T-Mobile
Representatives from T-Mobile will present a proposal to the Board regarding the placement of a cell tower on district property.
- B. Written Reports
 - * District Goals - Dr. Swoboda has submitted a written progress report to date, on the strategic planning goals.
 - * Elementary Roofs – Don Selzer has submitted a written update on the roofs at the Elementary School.
 - * Energy Costs – Bob Leonard has submitted a written update on the energy costs for the district and the Illinois Utilities Purchasing Cooperative (IUPC).
- C. Food Service
The Board will discuss the food service program in the district.

XIII. Board Improvement and Operations

The Board will discuss various ways to improve the efficiency of meetings and the receipt of information via monthly packets.

XIV. Status of Requests from Board Members/Recap/Future Board Items/Correspondence

Board members will discuss:

- 1. Status of requests from Board meetings
- 2. A recap of the meeting and future Board items
- 3. Correspondence to the Board and direction on responses
- 4. Receipt of any Freedom of Information Act Requests

XV. Announcements and Board Committee Reports

XVI. Return to Closed Session (If Necessary)

XVII. Adjournment

WOODLAND SCHOOL DISTRICT #50
COMMUNITY/PRESS PACKET FOR
FEBRUARY 2009 BOARD MEETING

CONSENT AGENDA:

- Acceptance of Donations – The Board will accept the following donations:
 - The Primary School is in receipt of a \$250 grant from the Lake County Farm Bureau. The school's External Committee applied for the grant to defer costs for the flowers that the students plant in the spring in the Butterfly Garden and in the front of the school.
 - The district is in receipt of a \$300 donation from Joan Morris to be placed in the Tom Morris Scholarship Fund.
 - The Middle School is in receipt of a \$5,400 grant from the Grandy Fund. The grant will fund all aspects of our new unit "Fast FACS" for the seventh graders. Ellen Crahan, Middle School Family and Consumer Science Teacher, applied for a grant entitled "Pins & Needles and a Lot of Dough." The Grandy Fund offers grants to organizations that provide services and learning for the following life and social skills are eligible to apply for grants from The Grandy Fund: life skills (parenting, literacy, cooking, sewing, interior design, organization) and social skills (thoughtfulness and caring, active listening, responsibility, trustworthiness and integrity, self respect, respect for others, music).
 - The Elementary East Playground Committee has received the following funds from fundraisers: Max and Ermas (\$401.20) and Jewel (\$109.08).
 - The district is in receipt of a \$1307.91 donation from the Friends of Woodland to be used for playground, recess or athletic supplies. The monies were divided among all five schools.
 - The district has received a donation from Abbott Laboratories through their Employee Giving Campaign. The district has received \$493.43 from four individuals (Sheryl Smith, Alison Chua, Nigel Hendriks and anonymous).
- Selection of Preferred Vendor for School Office and Classroom Supplies – The district conducted a request for proposal for office supplies. The goal was to purchase from one vendor versus multiple vendors, in order to realize a potential savings of \$10,000 or more per year. The recommended primary vendor would be School Specialty.
- Establishment of Eighth Grade Promotion Ceremony Dates – The Middle School is recommending the dates of Wednesday, June 3rd (Cougar and Jaguar Houses) and Thursday, June 4th (Lynx and Puma Houses) for eighth grade promotion for this school year.
- Second Reading and Adoption of Revised Board Policies – The Board is holding a second reading on 27 policies.
- Approval of Learning Resource Center Software – The technology department and learning resources staff from each school are recommending the Board approve the administrative software be replaced with the Follett Destiny Quest system at a cost not to exceed \$30,186, which includes software and hardware. The staff reviewed all aspects from two vendors (Alexandria and Follett), conducted site visits and analyzed costs prior to making a recommendation.

ACTION ITEMS:

- Approval of District Fees for FY10 – The administration is recommending the following fees for the FY10 school year:

- Registration – Maintain the current rates of \$60 (Kindergarten), \$90 (grades 1-5) and \$110 (grades 6-8).
- Summer Wonders Per Class Fee – returning the class fee to \$75 per class and maintaining the transportation cost at \$27 each way.
- The administration is recommending the use of an outside agency to assist in collecting unpaid fees.

REPORTS:

- Presentation by a Representative from T-Mobile
Mark Layne, site agent from T-Mobile will make a presentation regarding the placing of a cell tower near the bus garage on the campus of the Middle School and answer any questions the Board may have. This topic has a revenue potential of \$18,000 - \$54,000 per year. The addition of a cell tower was suggested as a revenue enhancement during the FY06 FRC committee. A copy of his PowerPoint is enclosed.
- Written Reports
 - The Board received an update on progress toward the FY09 district goals.
 - Elementary Roofs – The Operations and Facilities department has been diligent in its efforts to keep the buildings and grounds safe and accessible for all stakeholders. To minimize ice damming, O & F staff has been removing snow and salting roofs at Elementary East.
 - Energy Costs - Woodland has been a partner with the Illinois Utilities Purchasing Cooperative (IUPC) for over 15 years. This cooperative began by combining the usage volume of natural gas at each school district to jointly purchase natural gas. The group has now grown to 103 members and also purchases electric since that market was opened in 1997. Last year Woodland conducted an informal comparison of charges for gas purchases with the IUPC as compared to the open market, and in comparison to rates charged by another gas cooperative. We found that other cooperatives had been more successful in reducing costs. We believe there is room to improve, and would like to research different purchasing options that may save us money in the future.
- Food Service - The Board will discuss the food service program in the district. The district has used Arbor Food Service to operate the district's food service program since it first began in 1997. The contract with Arbor must be renewed each year and its renewal rate is tied to the consumer price index for food. Every five (5) years, the service must be bid using State guidelines. Each time, Arbor has been the lowest bidder. The last bid for food service was in FY07 for the FY08 school term. Arbor will present its renewal request in March for the FY10 school year. The administration is conducting a food service survey to gauge satisfaction and gather input from parents and students.

BOARD OPERATIONS

STATUS REQUESTS

- The Board is in receipt of one Freedom of Information Act Request from the Service Employees International Union (SEIU) Local 1 requesting information pertaining to our school district's food service operations.