

WOODLAND SCHOOL DISTRICT 50  
GOVERNING BOARD MEETING  
January 28, 2010  
6:30 P.M. – 10:00 P.M.

AGENDA

REGULAR MEETING CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS  
COMPILED STATUTES, 5 ILCS 120/2.02 (OPEN MEETINGS ACT)  
NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF  
THE MEETING IS IN THE WOODLAND EDUCATIONAL SUPPORT  
CENTER, 1105 N. HUNT CLUB ROAD, GURNEE, ILLINOIS, 7:00 P.M.

AGENDA ITEM

I. Call to Order

II. Roll Call

III. Move to enter Closed Session

The Board will enter into closed session to discuss:

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board of Education, including hearing testimony on a complaint lodged against an employee to determine its validity;
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting;
- **Student disciplinary cases. 5 ILCS 120/2(c)(9);**
- Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the Board of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.

IV. Return to Open Session at 7:30 P.M.

V. Call to Order

VI. Roll Call

VII. Pledge of Allegiance

VIII. Approval of Agenda

IX. Citizen Statements

Citizens are provided time to address the Board. The Board of Education respectfully requests that individuals limit comments or questions to two minutes and if requested, the Board will respond in writing.

X. Consent Agenda

- A. Approval of Minutes; Closed Minutes 12/17/09, Regular Meeting 12/17/09, Special Meeting 1/07/10
- B. Financial Reports
- C. Treasurer Reports
- D. Approval of Budget Transfers
- E. Approval of Employment
- F. Acceptance of Resignations
- G. Approval of Leaves of Absence
- H. Approval of Substitutes
- I. Approval of "Destruction of Closed Session Meeting Audio Recordings" for June 2008
- J. Acceptance of Donations
- K. Approval of Disposition of District Property

L. Approval of Aimsweb

XI. Action Items

A. Transportation Bus Lease for FY11

The Board will approve the bus lease with Mid-west Transit for FY11 at a zero percent increase.

XII. Reports/Discussion Items

A. Written Reports

Penny Dagley will present a written report on the status of district projects that are funded through ARRA funds including wireless connectivity and SMART boards.

B. PTA

Dr. Swoboda will present to the Board of Education the Woodland PTA's "Over the Top" membership award. The Illinois PTA in recognition of Woodland PTA's significant membership involvement gave this award.

C. Discussion on Budget Deficit Reduction Items

The Board will continue its discussion and deliberation concerning proposed budget deficit reductions. They will also discuss the process for making final decisions.

XIII. Board Improvement and Operations

The Board will discuss various ways to improve the efficiency of meetings and the receipt of information via monthly packets.

XIV. Status of Requests from Board Members/Recap/Future Board Items/Correspondence

Board members will discuss:

1. Status of requests from Board meetings
2. A recap of the meeting and future Board items
3. Correspondence to the Board and direction on responses
4. Receipt of Freedom of Information Act Requests

XV. Announcements and Board Committee Reports

XVI. Return to Closed Session, If Necessary

XVII. Adjournment

Woodland School District 50 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact the Board Recording Secretary, Phyllis Martin at (847) 596-5601 promptly to allow the District to make reasonable accommodations for those persons.

## Community/Media Packet January 2010

### CONSENT AGENDA

- **Acceptance of Donations Received.** The district is in receipt of the following:
  - Woodland Primary School has received a check of \$570.00 from General Mills for participating in the Box Tops for Education Program. The monies are used to supplement the music program.
  - Woodland Primary School has received a donation of two products related to “The One Hundredth Day of School”. The approximate value of these items is \$75.00. This donation was from Susan Hansen who is employed at Learning Resources.
  - Woodland Elementary West has received a check for \$1,219.20 from General Mills for participating in the Box Tops for Education Program. The monies are used to supplement the music program.
  - Woodland Elementary West has received a check for \$2,060.00 from Lowe’s Charitable and Educational Foundation (LCEF) as part of their Toolbox for Education Grant. These monies will be used to build a shed to store the tools needed for the Harvest Garden.
  - Woodland Intermediate School has received a check for \$2,014.70 from General Mills for participating in the Box Tops for Education Program. The monies are used to supplement the music program by providing a more hands-on experience for our students.
  - Woodland District 50 has received a check for \$300.00 from the Morris Family. The monies are to be used for the Tom Morris Jr. Scholarship Fund.
    - Total donations for January 2010 are \$6,248.90.
  
- **Approval of Disposition of District Property (Policy 4:80).** The district is requesting to dispose of the following:
  - 179 computers
  - 19 laptop computers
  - 1 monitor
  - 150 keyboards
  - 5 mice
  - 6 printer/scanner/faxes
  - 4 VCR players
  - 3 CD/cassette players
  - 4 overhead projectors
  - 1 television
  - 1 wireless airport adapter
  - 2 palm pilot devices
  - 5 disc drives
  - 1 print server
  - 3 DVD players
  - 96 batteries

All of the equipment is broken or not functional and no longer has any use in the District. The district is donating the equipment to Midwest Computer Recycling of Lake County.

- **Approval of AIMSweb.** At the December Board meeting Penny Dagley provided a written report on the need to establish a system to progress monitor students being considered for special education services as well as those already receiving special education. She reported: “As is the case with the delivery of services within the general education curriculum, students with disabilities must receive specially designed instruction using research based instructional materials. Progress monitoring will assess the success of the specialized instruction and will inform the team when changes are needed. AIMSweb,

marketed by Pearson, Inc, is a commercially available web-based progress monitoring system that utilizes curriculum-based measurements to assess student progress and report the progress in a graph format. A pictorial representation of progress is an important component to demonstrating progress as part of the IEP. It is a powerful tool if we find ourselves in dispute over progress with a parent.”

## ACTION ITEMS

- **Approval of Bus Rental Agreement for FY11.** This year, as part of a FACT request, the district bid the bus rental agreement. Bids were made available to vendors on December 21, 2009 and a legal notice advertising the availability of bid documents was posted in the Daily Herald on December 18, 2009. Five bid documents were sent out. Responses were received from Midwest Transit (International), Midwest Bus Sales (Thomas Bus), and a letter of no bid was received from Central Bus Sales (Blue Bird). Midwest Transit provided three (3) bid options. Option #1 is for \$973,385, Option #2 is for \$937,385 (this no cost increase is available if the district approves the financing option by May 3, 2010,) and Option #3 for \$1,133,647 if the district wishes to have all 2011 buses that were built with new 2011 EPA emission standards. A bid was also received from Midwest Bus Sales (Thomas Bus) for \$993,460. This was a comparable bid, but it did not fully meet the bus specifications. Our present cost to rent 89 buses in FY10 from Midwest Transit was \$937,385. The administration is recommending the board approve the Midwest Transit bid for Option #2 at \$937,385 for 89 school buses. This would result in a zero (\$0) increase over FY10 costs.

## REPORTS

- **ARRA Funds.** The district’s first request for \$699,246.00 in reimbursement has been submitted to SEDOL. We anticipate receiving that request after SEDOL’s January 28, 2010 Board meeting. We will submit another request for the remaining funds for FY10 in the amount of \$469,655.00 by May 13, 2010 for reimbursement on May 27, 2010. Our remaining purchases focus predominantly in the area of technology. Additional laptop computers for staff implementing our new electronic IEP, Smart Boards for the Middle School and infrastructure improvements for connectivity and a new audiovisual system are some of the initiatives for which the remaining money will be used. At this time we wish to report on our plans for connectivity and Smart boards at the Middle School.
  - CONNECTIVITY – Wireless. Our goal in upgrading connectivity is to be able to expand the ability of our network to provide multiple means of communication without being wired as well as to support new technologies that are being implemented now and those for the future. These changes will expand our capabilities to effectively use technology for instructional purposes in the classroom setting. Wireless networks can play a more expanded role in education. The limitations of our current structure include:
    - 60% of access points are no longer supported by Apple
    - Classrooms do not have coverage
    - Libraries have limited coverage
    - There are limited cabling expansion capabilities to classrooms due to closet space
    - No guest network capabilities
    - No network segmentation capabilities
    - Current stationary access points do not support updated wireless security standards
    - Internet available tools can compromise network in seconds
    - Cannot be integrated into current CISCO technology (ie: Voice, Data, Firewall and VPN technologies)
    - No centralized management capabilities of access points

- All wireless devices have to be managed individually
- Strategies to address these limitations include:
  - Replace existing Apple infrastructure with CISCO
  - Redeploy Apple access points that support the most updates Encryption safety standards (WPA—WiFi Protected Access) to all mobile carts
  - Implement CISCO controller technology for security and central management support
  - Increase wireless coverage zones to include classrooms and libraries
  - Create community guest network
- The costs to achieve these updates will be covered using multiple funding sources including the current CISCO budget of \$17,000; \$27,000 of Title I funds; and \$57,000 in ARRA funds for a total of \$101,000.00.
- SMART BOARDS for MIDDLE SCHOOL. Interactive white board technology has great instructional benefits. They provide teachers tools to instruct students in a variety of ways so they can reach each child in the classroom. They support engaging whole class, small group and individual learning. During the end of the FY09 school year we arranged presentations by Promethian and SMART Board to determine which interactive white board is a better fit for Woodland. Technology advisors, the technology department and school administrators were present and participated in the evaluation. In addition, staff from the district has visited the Latin School in Chicago, which is a SMART Board spotlight school and Avon School in Grayslake. Both locations showed how robust their instruction can become when this technology is used. Based on these visits and the demonstrations we determined the SMART Board to be more user friendly, especially with our younger students. SMART Boards are touch controlled rather than the stylus controls of other interactive white boards. So a finger or fist can easily manipulate the objects on the board. We also thought the interactive software, board controls and magnification methods were better with SMART. We then reviewed installers. Frostline was responsible for the Grayslake installations and Wilmette's installations. They are able to begin installation at 2:00 and work through the late afternoon and evening and matched our best bid. The Board has approved the purchase of SMART boards for the Primary School using Title I funds. These are in the process of being ordered.
- In collaboration with the Middle School Administrative team we are recommending that we purchase 24 additional SMART boards utilizing ARRA funds. The exact location of each is still being determined but they will be placed where they will offer the greatest access to all students and flexibility in their use. At this time, using an estimate of \$3,100 per board, we have budgeted \$74,400 of the ARRA funds targeted for regular education (Maintenance of Effort) to purchase the boards. Once we have finalized locations for each board and finalize installation costs, we will present to the Board of Education a complete breakdown of costs and seek approval to proceed with the purchase of the SMART boards.
- **PTA.** Dr. Swoboda will present to the Board of Education the Woodland PTA's "Over the Top" membership award. The Illinois PTA in recognition of Woodland PTA's significant membership involvement gave this award.
- **Discussion of Budget Deficit Reduction Items.** The Board will continue its discussion and deliberation concerning the proposed budget deficit recommendations.